

# **JANUARY - JUNE 2025 EXAM SITTING**

# ACCA -STUDENT PACK

# Nicosia Center





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# 1. Meet our Expert Tutors



Avraam Hadjihannas BA, Dipl.MGT., MBA, FCCA

Over 33 Years of Specialized Training **Expertise**. **Experience the Difference**.

Area of Expertise: Strategic Business Leader - SBL



Panos Kourouyiannis BSc (Hons), MBA, FCCA

**Elevating Skills** with more than 18 Years of Specialized Training Experience.

Areas of Expertise: Financial Reporting – FR, Strategic Business Reporting - SBR



Marinella Georgiou BBA, FCCA

10+ Years of **Mastering** Specialized Training. Your **Success**, Our **Commitment**.

Areas of Expertise:

CY Taxation - TX CYP, Audit and Assurance – AA, Advance Audit and Assurance - AAA



Pantelis Karonias BSc, FCCA, ADIT

**Training and Practical Experience Matters**: 19+ Years of Specialized Training and Practical Excellence.

Areas of Expertise: Advanced Taxation - ATX CYP





## Margarita Zervidou GCBF, MA, FCCA

Specialized Training Expertise: 35 Years and Counting

Areas of Expertise: Performance Management - PM Financial Management - FM

Eleftherios Charalambous BSc, MSc, FCA

Bringing expertise in Financial Reporting since 2012.

Areas of Expertise: Financial Reporting - FR

Thanos Christou LLB, LLM, ICA



**Specializing** in Corporate & Business Law, Contract Law, and Anti-Money Laundering Compliance since 2017. **Expertise you can trust**.

Areas of Expertise: Corporate and Business Law - LW CYP





Constantinos Papantoniou BSc, MBA, ACCA

With 25+ years in the public sector, he brings a **unique**, **multidisciplinary approach** to teaching accounting.

Areas of Expertise: Financial Accounting - FA



Adela Sova FCCA

11+ Years of **Costing Expertise**.

Areas of Expertise: Management Accounting - MA

Dr. Theodoros Millidonis BSc (Hons), MBA, ACCA, PhD

18+ Years of **Specialized expertise** in Strategy and Corporate Governance.

Areas of Expertise: Business Technology - BT



# 2. Lecturing Team, Mode of Delivery & Fees – June 2025

				3	
ACCA Module	Lecturer	Delivery	Normal	Repeat	Revision
		Mode	Course	Course	Course
			(€)	(€)	(€)
Applied Knowledge Papers					
BT – Business Technology	Theodoros Millidonis	<sup>1</sup> Evening	700	300	150
MA – Management Accounting	Adela Sova	<sup>3</sup> Evening	790	350	200
FA – Financial Accounting	Constantinos Papantoniou	<sup>1</sup> Evening	850	350	200
Applied Skills Papers					
LW CYP – Corporate & Business Law	Thanos Christou	<sup>1</sup> Evening	950	375	275
PM – Performance Management	Margarita Zervidou	<sup>1</sup> Evening	950	375	225
TX CYP – Taxation	Marinella Georgiou	<sup>1</sup> Evening	950	375	275
FR – Financial Reporting	Eleftherios Charalambous/	<sup>2</sup> Evening	950	375	225
	Panos Kourouyiannis				
AA – Audit & Assurance	Marinella Georgiou	<sup>1</sup> Evening	950	375	225
FM – Financial Management	Margarita Zervidou	<sup>1</sup> Evening	950	375	225
Strategic Professional Papers					
SBL – Strategic Business Leader	Avraam Hadjihannas	<sup>1</sup> Evening	1,330	475	275
SBR INT – Strategic Business Reporting	Panos Kourouyiannis	<sup>1</sup> Evening	1,330	475	275
ATX CYP Advanced Taxation	Pantelis Karonias	<sup>1</sup> Evening	1,200	450	275
AAA INT – Advanced Audit & Assurance	Marinella Georgiou	<sup>1</sup> Evening	1,200	450	275

o Recordings will be made <u>available until the exam date of the current semester</u> – June 2025.

#### o Register Now: ACCA Nicosia - Registration Form - UNIC Global Training

- Should you have any questions regarding the combination of courses you should register for, we encourage you to contact the dedicated persons in our Team for guidance.
- Normal course includes both the tuition and revision phases.
- o Repeat course paper is done for a second or more times with UNIC Global Training and includes both phases.
- Revision course includes only the revision phase.

#### Annotations for the Delivery Mode:

- 1. Classroom & Live Online: Sessions are held in the classroom with the option to join live online through the Moodle platform.
- 2. **Hybrid**: Some lecturers will be classroom-based in Nicosia as indicated on the program (NIC) and some will be live online only from Limassol (LIM).
- 3. Fully Live Online: All sessions are delivered live online through the Moodle platform.



# 4. Lecturing Hours

Single Lecture – Weekday Single Lecture – Weekend Double Lecture – Weekend 18:15 – 21:15 (unless otherwise stated)

09:00 – 12:00 (unless otherwise stated)

09:00 - 15:00 (unless otherwise stated)

## 5. Meet our ACCA Management, Student & Client Services Team/ Contact us



Avraam Hadjihannas Deputy CEO 22 841 665 | <u>Hadjihannas.a@unic.ac.cy</u>



Kyriaki Assioti Head of Operations & ACCA 22 841 665 | <u>Assioti.k@unic.ac.cy</u>



Maria Papazacharia Head of Finance & HR 22 841 614 | <u>Papazacharia.m@unic.ac.cy</u>



Nikky Gregoriou Officer, Student & Client Services 22 841 777 | <u>Gregoriou.n@unic.ac.cy</u>



Mustafa Jweed IT Officer, Student & Client Services 22 841 548 | Jweed.m@unic.ac.cy

Contact Us:

📍 46 Makedonitissas Avenue, Nicosia 2416 | P.O 24005, Nicosia 1700 Cyprus

General Queries:

🖀 77 77 80 30 | 🞯 info.globaltraining@unic.ac.cy

Follow us on:





# 6. Key ACCA Information

We highly advise our students to visit the ACCA student portal, as important information is available: <u>https://www.accaglobal.com/gb/en.html</u>

Study material and support, important dates and fees, syllabus, study guides, past papers, and Examiners' reports along with other helpful resources for each ACCA paper, should be used by students to enhance their study and Exam preparation.

Please note that the relevant correspondence with ACCA & ICPAC should be regularly reviewed for any relevant updates.

It is the student's responsibility to be aware of and comply with all registration deadlines, exam dates,

subscription payments, and other relevant obligations. For detailed information, please refer to the link

below:

https://www.accaglobal.com/gb/en/student/gettingstarted/important-dates.html

#### ACCA Connect Contact details.

110 Queen Street, Glasgow, G1 3BX, United Kingdom https://forms.accaglobal.com/contact-us

#### Would you rather call them?

+44 (0)141 582 2000

#### Information about Practical Experience Requirement (PER)

To qualify as a Chartered Certified Accountant, you must complete the ACCA exams, and the Ethical and Professional Skills module and gain 36 months of relevant practical experience.

Exam success, practical experience, and knowledge of ethics will enable you to become a successful accountant.

More detailed information can be found at **PER-trainee-guide.pdf (accaglobal.com)** 





# 7. Terms of Enrolment

#### Course registrations for the January – June 2025 semester have officially started!

#### 1. <u>Terms of Enrolment</u>

To be eligible to attend the UNIC Global Training ACCA courses and be granted access to the Moodle Platform, and study material, students must complete the enrolment form and ensure that fees from previous term(s) are fully settled.

Students who are already ACCA students must also provide their ACCA registration number on the online enrolment form.

Students joining any course late will be allowed to have access to the recorded lectures, through the UNIC Global Training Moodle Platform.

#### 2. Drop Forms

A student/participant wishing to withdraw from any course(s) <u>must complete</u> the online drop form (which can be found on our website under the "<u>Useful Links</u>"). The date on which the Drop Form is completed by the student will be the <u>date of withdrawal</u>.

Students dropping a course, after its commencement, will be charged a fee based on **a pro-rata basis**, subject to <u>a minimum administrative charge of €100</u>. Students **who drop** the paper eight weeks before the end of the course will be charged the full fee for the paper.

#### 3. Access to recorded sessions

Enrolment in UNIC Global Training courses will be valid until the exam date of the current semester. After the exam date, access to recorded sessions will be unavailable.

Further details on Terms & Conditions (refunds, course transfers, complaints policy etc.) can be found here.

Please contact the administration team for any required clarifications.



# 8. Terms of Payment, Special Discount Schemes & GPS

The following terms of payment apply to those students who will not opt to benefit from our special discount scheme (see below)

- > 25% upon enrolment
- > 25% by the end of February
- 25% by the end of March
- > 25% by the end of April



- Students registered for a Repeat/Revision course should settle their fees in full, upon enrolment.
- Students whose fees are <u>partly covered by their employers</u> and get a discount on their share of fees <u>must</u> settle their share upon enrolment. If students are <u>fully sponsored</u>, should submit upon enrolment their <u>sponsorship letter</u>, and send it to <u>finance.globaltraining@unic.ac.cy</u>
- Students who need to vary their terms of payment should contact the <u>finance department</u>.

Kyriaki Assioti 🖀 22 841665 | 🔯 Assioti.k@unic.ac.cy

Maria Papazacharia 🖀 22 841614 | 🔯 Papazacharia.m@unic.ac.cy

#### Special Discount Schemes

The following special discount schemes apply:

- 8 % discount for students who will settle their fees <u>before or on the date of the commencement</u> of the course.
- > Where a student is eligible for more than one discount, the highest discount rate will be allowed.

Note: The 8% discount does not apply to revision courses.

#### **Exempted papers:**

Students who are granted exemptions and wish to attend an exempted paper will be charged the respective **Repeat fee** of the paper subject to the submission of relevant documentation.



#### **Guaranteed Pass Scheme (GPS)**

The Guaranteed Pass Scheme concerns students who have failed a paper in the previous semester and wish to attend the specific paper again from the beginning of the next semester.

Should that be the case and the below conditions are met, then the student will be entitled to attend **free of charge** the same paper in the following semester:

- attended at least 85% of the lectures (ground-based or Live-Online)<sup>1</sup>
- achieved at least an average score of 45% in the two Final Mocks.
- attempted the two Final Mocks as per UNIC Global Training's policies<sup>2</sup>

<sup>1</sup>Recorded lectures do not qualify for this scheme; students should attend the courses LIVE (either in class or Live-Online session)
<sup>2</sup> Students must attempt the Interim and Mocks under Exam conditions (even if Live-Online)



<u>Note:</u> Students are informed that if the GPS policy applies to them, they **still need to complete the enrolment form** for the retake paper (by choosing on the enrolment form the *Repeat*) and **have the fees of the previous semester fully settled**.

# 9. Learning Material

- 1. Live tuition and revision sessions
- 2. Recorded live tuition and revision sessions
- 3. Lecturer's notes, Practice questions & Mock Exams
- 4. For local Variant papers of LW, TX & ATX, you will receive the relevant Study Texts and Question Banks for TX & ATX.
- 5. 24/7 Access to lecture videos through the Moodle platform
- 6. KAPLAN Exam Kits (except LW, TX & ATX)





# 10. ACCA Exam Deadlines, Fees & Exam Dates

Exam Entry Registration Deadlines & Fees (Except BT, FA & MA)

Exam entry rules:

- All deadlines for exam entry are midnight UK TIME
- Exam changes can only be made **before** the standard entry
- Additional support may be requested <u>before</u> the standard entry
- Exam dockets will be made available <u>2 weeks after standard</u> entry (myACCA).



For BT, FA & MA: Please refer to UNIC Global Training's website. https://globaltraining.unic.ac.cy/nicosia/acca-nicosia/cbe-centre-nicosia/

# 11. Timetable

The timetable for the semester January – June 2025 is presented in **Appendix I**.

Students are advised to read the instructions carefully and refer to the website for the most up-to-date version of the timetable:

#### https://globaltraining.unic.ac.cy/nicosia/acca-nicosia/

Any changes to the timetable after the beginning of the semester will be communicated by the lecturer and the administrative staff.





	MON	TUE	WED	THU	FRI	SAT	SUN
	20/1	21/1	22/1	23/1	24/1	25/1	26/1
1			FA (1)	MA (1)	FA (2) - <mark>LOL</mark>		
2			TX (1)	PM (1)	TX (2)	LW (1+2)	
3			FM (1)	AA (1)		FR (1) LIM-EC	
4			SBL (1)	SBR (1)	SBL (2)		
5				ATX (1)			
6							
7							
	27/1	28/1	29/1	30/1	31/1	1/2	2/2
1	BT (1)	MA (2)	FA (3)	MA (3)	BT (2)		
2		PM (2)	TX (3)	PM (3)	LW (3)	TX (4)	
3	FR (2) NIC-EC	AA (2)	FM (2)	AA (3)	FR (3) LIM-EC	FM (3)	
4	AAA (1)	SBR (2)	SBL (3)	SBR (3)	AAA (2)	SBL (4+5)	
5		ATX (2)		ATX (3)			
6	STD EXAM ENTRY						
7	DEADLINE FOR M25						
	3/2	4/2	5/2	6/2	7/2	8/2	9/2
1	BT (3) - <mark>LOL</mark>	MA (4)	FA (4)	BT (4)	FA (5)	MA (5)	
2		PM (4)	TX (5)	LW (4)	TX (6)	PM (5)	
3	FR (4) NIC-EC	AA (4)	FM (4)	FR (5) LIM-EC	FM (5)	AA (5)	
4	AAA (3)	SBR (4)	SBL (6)	AAA (4)	SBL (7)	SBR (5+6)	
5		ATX (4)				ATX (5)	
6							
	DELIVERY MO	DE – Please se	ee note on pag	e 6.			



	MON	TUE	WED	THU	FRI	SAT	SUN
	10/2	11/2	12/2	13/2	14/2	15/2	16/2
1	BT (5)	MA (6)	FA (6)	MA (7)	FA (7)		
2	LW (5)	PM (6)	TX (7)	PM (7)	TX (8)		
3	FR (6) NIC-EC	AA (6)	FM (6)	AA (7)	FM (7)	FR (7) LIM-EC	
4	AAA (5)	SBR (7)	SBL (8)	SBR (8)	SBL (9)	AAA (6+7)	
5		ATX (6)		ATX (7)			
6							
7							
	17/2	18/2	19/2	20/2	21/2	22/2	23/2
1	BT (6)		FA (8)		BT (7)		
2	LW (6) - <mark>LOL</mark>	PM (8)	TX (9)	PM (9)	LW (7)	TX (10)	
3	FR (8) NIC-PK	AA (8)	FM (8)	AA (9)	FR (9) LIM-EC		
4	AAA (8)	SBR (9)	SBL (10)	SBR (10)	AAA (9)	SBL (11)	
5		ATX (8)		ATX (9)			
6							
7							
	24/2	25/2	26/2	27/2	28/2	1/3	2/3
1	BT (8)	MA (8)	FA (9)	BT (9)	FA (10)	MA (9)	
2	LW (8)	PM (10)	TX (11)		TX (12)	PM (11)	
3	FR (10) NIC-EC	AA (10)	FM (9)	FR (11)-EC	FM (10)	AA (11)	
4	AAA (10)	SBR (11)	SBL (12)	AAA (11)	SBL (13)	SBR (12)	
5		ATX (10)					
6							
	DELIVERY MC	DDE – Please se	ee note on pag	e 6.			



	MON	TUE	WED	THU	FRI	SAT	SUN
	3/3	4/3	5/3	6/3	7/3	8/3	9/3
1		MA (10)	FA (11)	MA (11)	FA (12)		
2		PM (12)	TX (13)	PM (13)	TX (14)	LW (9+10)	
3	PUBLIC HOLIDAY	AA (12)	FM (11)	AA (13)	FM (12)	FR (12) LIM-EC	
4	FORLE HOLDAT	SBR (13)	SBL (14)	SBR (14)	SBL (15)	AAA (12+13)	
5		ATX (11)		ATX (12)			
6							
7		3 – 7 Mar	ch 2025 ACCA EXAMS TA	KE PLACE			
	10/3	11/3	12/3	13/3	14/3	15/3	16/3
1	BT (10)	MA (12)	FA (13)	MA (13)	BT (11)		
2	LW (11)	PM (14)		PM (15)	LW (12)		
3	FR (13) NIC-EC	AA (14)	FM (13)		FR (14) LIM-EC	FM (14)	
4	AAA (14)	SBR (15)	SBL (16)	SBR (16)		SBL (17)	
5		ATX (13)		ATX (14)			
6							
7							
	17/3	18/3	19/3	20/3	21/3	22/3	23/3
1	BT (12)	MA (14)	FA (14)	BT (13)	FA (15)	MA (15)	
2	LW (13)	PM (16)		LW (14)		PM (17)	
3	FR (15) NIC-PK		FM (15)	FR (16) LIM-EC	FM (16)		
4		SBR (17)	SBL (18)		SBL (19)	SBR (18+19)	
5		ATX (15)				ATX (16)	
6							
7							



	MON	TUE	WED	THU	FRI	SAT	SUN
	24/3	25/3	26/3	27/3	28/3	29/3	30/3
1	BT (14)		FA (16)	MA (16)	FA (17)		
2	LW (15)	]		PM (18)	TX (15)	LW (16+17) - <mark>LOL</mark>	
3	FR (17) NIC-EC	]	FM (17)	AA (15)	FM (18)	FR (18) LIM-EC	
4		PUBLIC HOLIDAY	SBL (20)	SBR (20)	SBL (21)	AAA (15+16)	
5				ATX (17)			
6							
7							
	31/3	1/4	2/4	3/4	4/4	5/4	6/4
1	BT (15)		FA (18)	MA (17)	BT (16)		
2			TX (16)	PM (19)	LW (18)		
3			FM (19)	AA (16)	FR (19) LIM-EC		
4	AAA (17)	PUBLIC HOLIDAY	SBL (22)	SBR (21)	AAA (18)		
5				ATX (18)			
6							
7							
	7/4	8/4	9/4	10/4	11/4	12/4	13/4
1	BT (17)	MA (18)	FA (19)	BT (18)	FA (20)		
2	LW (19)	PM (20)	TX (17)		TX (18)		
3	FR (20) NIC-EC	AA (17)	FM (20)	FR (21) LIM-EC	FM (21)	AA (18)	
4	AAA (19)	SBR (22)	SBL (23)	AAA (20)	SBL (24)	SBR (23+24)	
5		ATX (19)				ATX (20)	
6							
	DELIVERY MC	DDE – Please se	ee note on pag	ge 6.			



	MON	TUE	WED	THU	FRI	SAT	SUN
	14/4	15/4	16/4	17/4	18/4	19/4	20/4
1	BT (19)		FA (R1)				
2	LW (20)	PM (21)	TX (19)				
3	FR (22) NIC-EC	AA (19)	FM (22)				
4	AAA (21)	SBR (25)	SBL (25)		PUBLIC HOLIDAY PUBLIC HOLIDAY	PUBLIC HOLIDAY	
5		ATX (21)					
6	ACCA M25 Exam Results						
7							
	21/4	22/4	23/4	24/4	25/4	26/4	27/4
1			FA (R2)	MA (19)	BT (20)		
2			TX (20)	PM (22)	LW (R1)		
3			FM (23)	AA (20)			
4	PUBLIC HOLIDAY	PUBLIC HOLIDAY	SBL (26)	SBR (26)	AAA (22)		
5				ATX (22)			
6							
7							
	28/4	29/4	30/4	1/5	2/5	3/5	4/5
1	BT (R1)	MA (20)	FA (R3)				
2	LW (R2)	PM (23)	TX (R1)			PM (R1)	
3	FR (23) NIC-PK	AA (R1)			FM (R1)		
4	AAA (23)	SBR (27)	SBL (27)	PUBLIC HOLIDAY	SBL (28)	SBR (R1)	
5		ATX (23)				ATX (24)	
6							
7							



	MON	TUE	WED	THU	FRI	SAT	SUN
	5/5	6/5	7/5	8/5	9/5	10/5	11/5
1	BT (R2)	MA (R1)	FA (R4) - <mark>LOL</mark>	MA (R2)			
2	LW (R3)		TX (R2)	PM (R2)			
3	FR (R1) NIC-EC	AA (R2)	FM (R2)	AA (R3)		FR (R2) LIM-EC	
4	AAA (24)	SBR (R2)		SBR (R3)		AAA (R1+R2)	
5		ATX (25)		ATX (R1)			
6							
7							
	12/5	13/5	14/5	15/5	16/5	17/5	18/5
1	BT (R3)	MA (R3)	FA (R5)	MA (R4)			
2	LW (R4)	PM (R3)	TX (R3)			TX (R4)	
3	FR (R3) NIC-EC	AA (R4)	FM (R3)	AA (R5)	FR (R4) LIM-EC	FM (R4)	
4	AAA (R3)	SBR (R4)	SBL (R1)	SBR (R5)	AAA (R4)	SBL (R2)	
5		ATX (R2)		ATX (R3)			
6							
7							
	19/5	20/5	21/5	22/5	23/5	24/5	25/5
1	BT (R4)	MA (R5)		BT (R5)			
2	LW (R5)	PM (R4)	TX (R5)		TX (R6)	PM (R5)	
3	FR (R5) NIC-EC	AA (R6)	FM (R5)	FR (R6) LIM-EC			
4	AAA (R5)	SBR (R6)	SBL (R3)	AAA (R6)	SBL (R4)	SBR (R7)	
5		ATX (R4)				ATX (R5)	
6							
	DELIVERY MC	DDE – Please se	ee note on pag	ge 6.			



	MON	TUE	WED	THU	FRI	SAT	SUN
	26/5	27/5	28/5	29/5	30/5	31/5	1/6
1	BT (M)	MA (M)	FA (M)				
2	LW (M)	PM (M)	TX (M)				
3	FR (M)	AA (M)	FM (M)				
4	AAA (M)	SBR (M)	SBL-(R5&R6-PRE-SEEN) & (M)				
5		ATX (M)					
6		FINAL MOCKS					
7							
	2/6	3/6	4/6	5/6	6/6	7/6	8/6
1							
2							
3							
4							
5							
6							
7		2 – 6 Jun	e 2025 ACCA EXAMS TAI	KE PLACE			
	9/6	10/6	11/6	12/6	13/6	14/6	15/6
1							
2							
3							
4	PUBLIC HOLIDAY						
5							
6							
7							



# https://globaltraining.unic.ac.cy/



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