

# STUDENT PACK

## ACCA

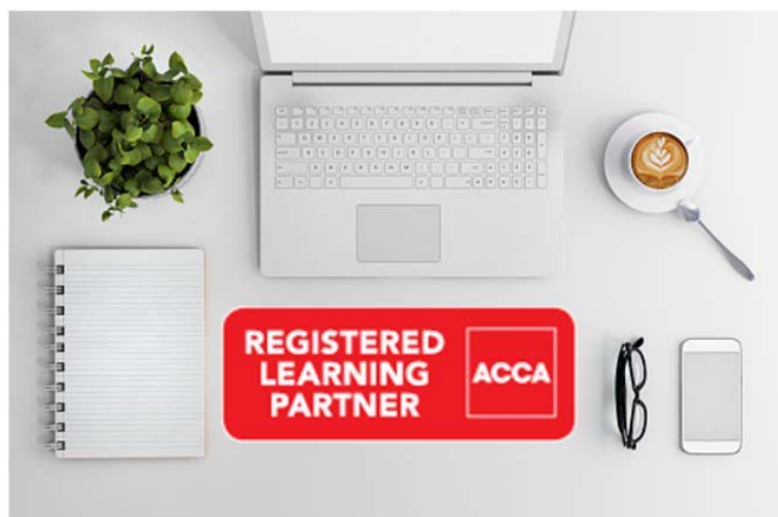
### DECEMBER 2024 EXAM SITTING

**LIMASSOL  
CENTER**



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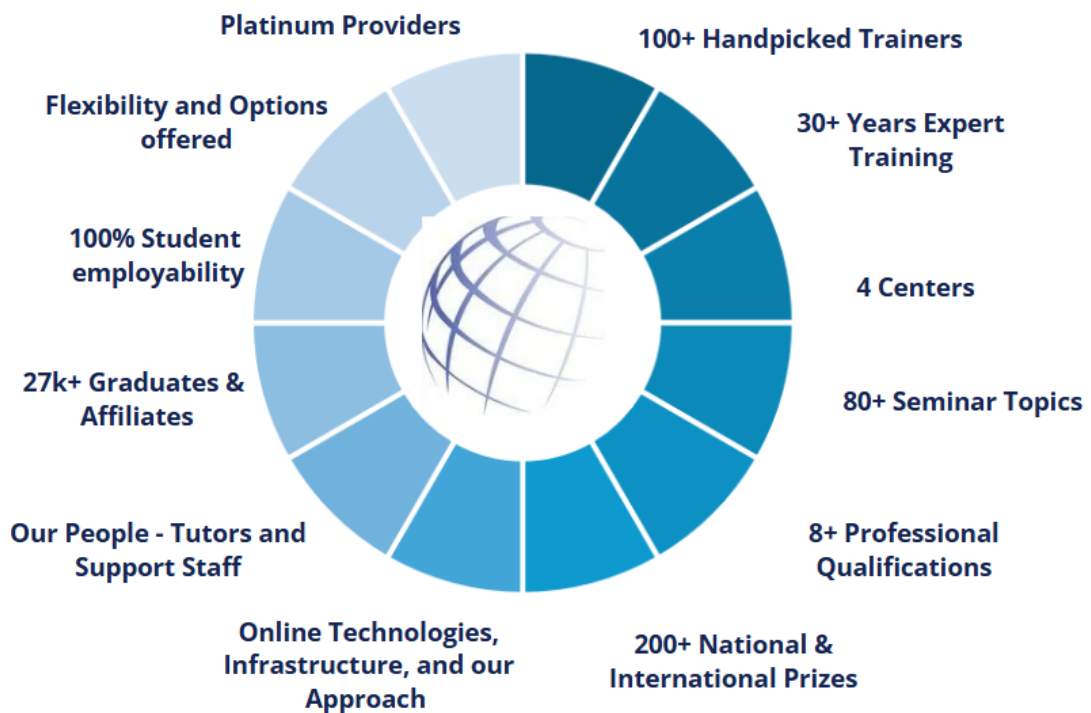


## Why choose ACCA

- 1 Enhance your career potentials and discover a world of opportunities.
- 2 Join a global network and work anywhere in the world.
- 3 Limitless Opportunity, you can work in any sector, anywhere in the world.
- 4 Stand out to the best employers
- 5 Flexibility to choose your own path.



## Globaltraining at a Glance / Why Choose Us



## Lecturing Team, Mode of Delivery & Fees – December sitting

ACCA Module	Lecturer	Delivery Mode	Tuition Fees		
			Normal Course	Repeat Course	Revision Course
			€	€	€
<b>Applied Knowledge Papers</b>					
(BT) Business and Technology	Andreas Tsangaris	Evening/Live Online*	700	300	150
(MA) Management Accounting	Adela Sova	Evening/Live Online*	790	350	200
(FA) Financial Accounting	Constantinos Papantoniou	Evening/Live Online*	790	350	200
<b>Applied Skills Papers</b>					
(LW – CY) Corporate & Business Law	Thanos Christou	Evening/Live Online*	790	350	275
(PM) Performance Management	Maria Giakoupidou	Evening	950	375	225
(TX – CY) Taxation	Odysseus Tavros	Evening	950	375	225
(FR) Financial Reporting	Eleftherios Charalambous	Evening	950	375	275
(AA) Audit and Assurance	Andreas Adamou	Evening	950	375	225
(FM) Financial Management	Michalis Elpidorou	Evening	950	375	225
<b>Strategic Professional Papers</b>					
(SBL) Strategic Business Leader	Andreas Tsangaris	Evening	1,275	475	275
(SBR-INT) Strategic Business Reporting	Aris Dionysiou	Evening	1,275	475	275
(ATX -CY) Advanced Taxation	Alexia Nikolaidou	Evening	1,200	450	275
(AAA-INT) Advanced Audit & Assurance	Andreas Adamou	Evening	1,200	450	275

\* This course will be offered live online only/ (unless otherwise stated)

All other papers will be both classroom and live online.

- Recordings will also be made available until the exam date of the current semester.
- Register Now: <https://globaltraining.unic.ac.cy/acca-enrollment-form-limassol/>
  - *Should you have any questions regarding the combination of courses you should register for, we encourage you to contact the dedicated persons in our Team for guidance.*
- Normal course – includes both the tuition and revision phases.
- Repeat course – paper is done for a second or more times with Globaltraining; and includes both phases.
- Revision course – includes only the revision phase.

Scan here &  
register now!



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## Lecturing Hours

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For all courses, the following lecturing hours apply:

Single Lecture – Weekday	18:15 – 21:15 (unless otherwise stated)
Single Lecture – Weekend	09:00 – 12:00 (unless otherwise stated)
Double Lecture – Weekday	15:30 – 21:30 (unless otherwise stated)
Double Lecture – Weekend	09:00 – 15:00 (unless otherwise stated)

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## Contact Us / Management & Support Team

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### **Contact Us**

KBusiness Center, 1st floor, Spyrou Kyprianou Ave. 48, 4154, Kato Polemidia



### **Administration and Support Team:**

Andreas Adamou	Head of ACCA & ADIT	25 722600	adamou.a@globaltraining.org
Koulla Michael	Student Support Officer	25 722600	<a href="mailto:michael.k@globaltraining.org">michael.k@globaltraining.org</a>
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Mustafa Jweed	IT Support Officer	22 841548	<a href="mailto:Jweed.m@globaltraining.org">Jweed.m@globaltraining.org</a>

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### Key ACCA information

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We highly advise our students to visit the ACCA student portal, as important information is available:  
<https://www.accaglobal.com/gb/en.html>

Study material and support, important dates and fees, syllabus, study guides, past papers, and Examiners' reports along with other helpful resources for each ACCA paper, should be used by students to enhance their study and Exam preparation.

Please note that the relevant correspondence with ACCA & ICPAC should be regularly reviewed for any relevant updates.

It is the **student's responsibility** to **be aware of and comply** with all registration deadlines, exam dates, subscription payments, and other relevant obligations. For detailed information, please refer to the link below:

<https://www.accaglobal.com/gb/en/student/getting-started/important-dates.html>

**ACCA Connect Contact details.**

110 Queen Street, Glasgow, G1 3BX, United Kingdom

<https://forms.accaglobal.com/contact-us>



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## Terms of Enrolment

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**Course registrations for the July – December 2024 semester have officially started!**

### 1. **Terms of Enrolment**

To be eligible to attend the Globaltraining ACCA courses and be granted access to the Moodle Platform, and study material, students must complete the enrolment form and ensure that fees from previous term(s) are fully settled.

Students who are already ACCA students must also provide their ACCA registration number on the enrolment form.

Students joining any course late (whether Evening or Block), will be allowed to have access to the Live Online sessions, through the Globaltraining Moodle Platform.

### 2. **Drop Forms**

A student/participant wishing to withdraw from any course(s) **must complete** the online drop form (which can be found on our website under the “[Useful Links](#)”). The date on which the Drop Form is completed by the student will be the date of withdrawal.

Students dropping a course, after its commencement, will be charged a fee based on **a pro-rata basis**, subject to **a minimum administrative charge of €100**. Students **cannot drop** a paper eight weeks before the end of the course.

### 3. **Access to recorded sessions**

Enrollment in Globaltraining courses will be valid until the exam date of the current semester. After the exam date, access to recorded sessions will be unavailable.

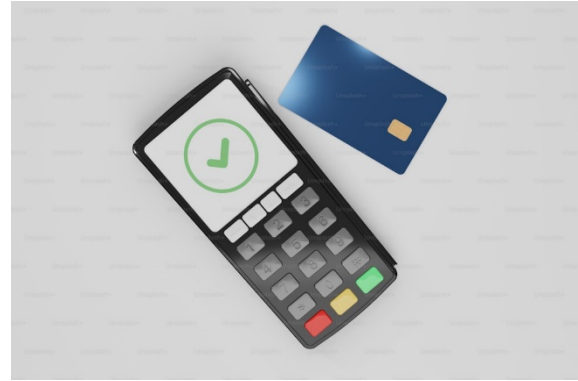
Further details on **Terms & Conditions** (refunds, course transfers, complaints policy etc.) can be found [here](#).

Please contact the administration team for any required clarifications.

## Terms of Payment, Special Discount Schemes & GPS

The following terms of payment apply to those students who will not opt to benefit from our special discount scheme (see below)

Evening Modules
25% upon enrolment
25% by the end of August
25% by the end of September
25% by the end of October



- Students registered for a **Repeat/Revision** course should **settle their fees in full, upon enrolment.**
- Students whose fees are partly covered by their employers and get a discount on their share of fees **must** settle their share upon enrolment. If students are fully sponsored, should submit upon enrolment their **sponsorship letter**, and send it to [finance@globaltraining.org](mailto:finance@globaltraining.org)
- Students who need to vary their terms of payment should contact the finance department.

Kyriaki Assioti	22 841665	<a href="mailto:Assioti.k@globaltraining.org">Assioti.k@globaltraining.org</a>
Maria Papazacharia	22 841614	<a href="mailto:Papazacharia.m@globaltraining.org">Papazacharia.m@globaltraining.org</a>

### **Special Discount Schemes**

The following special discount schemes apply:

- **8 % discount for students** who will settle their fees before or on the date of the commencement of the course.
- Where a student is eligible for more than one discount, the highest discount rate will be allowed.

**Note:** The 8% discount does not apply to revision courses.

### **Exempted papers:**

Students who are granted exemptions and wish to attend the exempted module will be charged for the exempted course with the respective **Repeat fee** subject to submission of relevant documentation.

### **Guaranteed Pass Scheme (GPS)**

The Guaranteed Pass Scheme concerns students who have failed the previous semester and wish to attend the specific module again from the beginning of the next available semester.

Should that be the case and the below conditions are met, then the student will be entitled to attend **free of charge** the same course in the following semester:

- attended at least 85% of the lectures (ground-based or Live-Online) \*
- achieved at least an average score of 45% in the Interim Assessment and Mock Exam \*\*
- attempted the Interim Assessment and the Mock as per Globaltraining's policies \*\*

*\*Recorded lectures do not qualify for this scheme; students should attend the courses LIVE (either in class or join the Live-Online session upon the scheduled timing of the lecture)*

*\*\* Students must attempt the Interim and Mocks under Exams conditions (even if Live-Online)*



**Note:** Students are informed that if the GPS policy applies to them, they **still need to complete the enrolment form** for the retake module (by choosing on the enrolment form the *Repeat*) and **have the fees of the previous semester fully settled**.



## Study Material

- 1 Quality tutor support
- 2 Lecturer's notes, Practice questions, Mock exams
- 3 For local variant papers of LW, TX and ATX, you will receive the relevant study texts and also questions banks for TX and ATX
- 4 24/7 Access to course material and lecture videos through our online platform
- 5 Kaplan exam kits (except LW, TX, ATX)



## ACCA Exam Deadlines, Fees & Exam Dates

Exam Entry Registration Deadlines & Fees:

Exam entry rules:

- All deadlines for exam entry are midnight UK TIME.
- Exam changes can only be made **before** the standard entry.
- Additional support may be requested **before** the standard entry.
- Exam dockets will be made available 2 weeks after standard entry (myACCA).

## Timetable

The timetable for the semester July – December 2024 is presented in **Appendix I**.

Students are advised to read the instructions carefully and refer to the website for the most up-to-date version of the timetable:

<https://www.globaltraining.unic.ac.cy/limassol/acca-limassol/>



Any changes to the timetable after the beginning of the semester will be communicated by the lecturer and the administrative staff.

## Appendix I: Timetable

- The timetable below (last edited on **31/05/2024**) could be subject to minor changes.
- Any changes to the dates will be communicated by lecturers and administrative staff.
- Annotation: <sup>1</sup> **Course will take place in Limassol.**

# July 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15  <b>J24 RESULTS</b>	16	17 FA (1) FM (1) SBL (1)	18 MA (1) AA (1) SBR (1) ATX (1)	19 FA (2) TX (1) FM (2) SBL (2)	20 FR (1)	21
22 BT (1) LW (1) PM (1) FR (2) AAA (1)	23 MA (2) AA (2) SBR (2) ATX (2)	24 FA (3) TX (2) FM (3) SBL (3)	25 MA (3) AA (3) SBR (3) ATX (3)	26 BT (2) PM (2) AAA (2) FR (3)	27 <sup>1</sup> FA (4) - In Class (Limassol) SBL (4)	28
29 BT (3) LW (2) PM (3) FR (4) AAA (3)	30 MA (4) AA (4) SBR (4) ATX (4)	31 FA (5) TX (3) FM (4) SBL (5)				

<sup>1</sup> Course will take place in Limassol.

# August 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1 BT (4) LW (3) PM (4) AAA (4)	2 FA (6) TX (4) SBL (6)	3	4
5 LW (4) PM (5) AAA (5) <b>S24 STD EXAM ENTRY DEADLINE</b>	6 MA (5) AA (5) <b>D24 EXAM ENTRY OPENING</b>	7 FA (7) TX (5)	8 MA (6) AA (6)	9 FA (8) TX (6) FM (5)	10 PM (6)	11
12	13	14	15 <b>PUBLIC HOLIDAY</b>	16	17	18
19 BT (5) PM (7) FR (5) AAA (6) <b>S24 ATTENDANCE DOCKETS</b>	20 MA (7) AA (7) SBR (5) ATX (5)	21 SBL (7)	22 BT (6) LW (5) PM (8) FR (6) AAA (7)	23 FA (9) TX (7) FM (6) SBL (8)	24 MA (8) SBR (6&7) ATX (6&7)	25
26 LW (6) PM (9) FR (7) AAA (8)	27 AA (8) SBR (8) ATX (8)	28 FA (10) TX (8)	29 AA (9) SBR (9) ATX (9)	30 <sup>1</sup> FA (11) - In Class (Limassol) TX (9) FM (7)	31 PM (10) FR (8)	

# September 2024

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
							1
Exam week	2  <b>AA, AAA</b>	3  <b>SBL</b>	4 TX (10) FM (8)  <b>FR, SBR</b>	5  <b>PM</b>	6 AAA (9)  <b>FM</b>	7 FA (12) TX (11) FM (9) SBL (9&10)	8
	9 BT (7) LW (7) PM (11) FR (9) AAA (10)	10 MA (9) AA (10) SBR (10) ATX (10)	11 FA (13) TX (12) FM (10) SBL (11)	12 BT (8) LW (8) PM (12) FR (10) AAA (11)	13 SBL (12)	14 SBR (11&12) ATX (11)	15
	16 BT (9) LW (9) PM (13) FR (11) AAA (12)	17 MA (10) AA (11) SBR (13) ATX (12)	18 FA (14) TX (13) FM (11) SBL (13)	19 MA (11) AA (12) SBR (14) ATX (13)	20 TX (14) FM (12) SBL (14)	21 <sup>1</sup> LW (10&11) - In Class (Limassol) FR (12)	22
	23 BT (10) PM (14) FR (13) AAA (13)	24 AA (13) SBR (15) ATX (14)	25 FA (15) FM (13) SBL (15)	26 MA (12) AA (14) SBR (16) ATX (15)	27 BT (11) LW (12) PM (15) FR (14) AAA (14)	28 FA (16) TX (15) SBL (16)	29
	30 BT (12) PM (16) AAA (15)						

# October 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1 <b>PUBLIC HOLIDAY</b>	2 TX (16) FM (14) SBL (17)	3 BT (13) LW (13) PM (17) FR (15) AAA (16)	4 <sup>1</sup> FA (17) - In Class (Limassol) FM (15) SBL (18)	5 MA (13) SBR (17&18)	6
7 BT (14) LW (14) PM (18) FR (16) AAA (17)	8 MA (14) AA (15) SBR (19) ATX (16)	9 FA (18) TX (17) FM (16) SBL (19)	10 MA (15) AA (16) SBR (20) ATX (17)	11 FA (19) TX (18) SBL (20)	12 PM (20) FR (17)	13
14 BT (15) LW (15) PM (20) FR (18) AAA (18)	15 MA (16) AA (17) SBR (21) ATX (18)	16 FA (20) TX (19) FM (17) SBL (21)	17 MA (17) AA (18) SBR (22) ATX (19)	18 BT (16) LW (16) PM (21) FR (19) AAA (19)	19 TX (20) FM (18) SBL (22&23)	20
21 BT (17) LW (17) PM (22) AAA (20)	22 MA (18) AA (19) SBR (23) ATX (20)	23 FA (R1) FM (19) SBL (24)	24 BT (18) LW (18) PM (23) FR (20) AAA (21)	25 TX (21) FM (20) SBL (25)	26 MA (19) SBR (24&25)	27
28 <b>PUBLIC HOLIDAY</b> <b>D24 STD EXAM ENTRY</b> <b>DEADLINE</b>	29 AA (20) SBR (26) ATX (R1)	30 FA (R2) TX (22) FM (R1) SBL (26)	31 AA (R1) SBR (27) ATX (R2)			

# November 2024

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1 TX (23) FM (R2) SBL (27)	2 BT (19&20) <sup>1</sup> LW (19&20) - In Class (Limassol) FR (21)	3
4 BT (R1) LW (R1) PM (R1) FR (22) AAA (R3)  <b>D24 LATE EXAM ENTRY DEADLINE</b>	5 MA (20) AA (R2) SBR (28) ATX (R3)	6 FA (R3) TX (R1) FM (R3) SBL (28)	7 MA (R1) AA (R3) SBR (29)	8 BT (R2) LW (R2) PM (R2) FR (R1) AAA (R4)	9 TX (R2) FM (R4) SBL (R1&R2)	10
11 BT (R3) LW (R3) PM (R3) FR (R2) AAA (R5)	12 MA (R2) AA (R4) SBR (R1) ATX (R4)	13 TX (R3) FM (R5)	14 LW (R4) PM (R4) FR (R3) AAA (R6)	15 FA (R4) - In Class (Limassol) TX (R4) FM (R6)	16 MA (R3) SBR (R2&R3) ATX (R5&R6)	17
18 BT (R4) LW (R5) PM (R5) FR (R4) AAA (R7)  <b>D24 ATTENDANCE</b>	19 MA (R4) AA (R5) SBR (R4) ATX (R7)	20 FA (R5) TX (R5) SBL (R3)	21 MA (R5) AA (R6) SBR (R5) ATX (R8)	22 TX (R6) FM (R7) SBL (R4)	23 BT (R5) FR (R5&R6) AAA (R8&R9)	24
25 BT (M) LW (M) PM (M) FR (M) AAA (M)	26 MA (M) AA (M) SBR (M) ATX (M)	27 FA (M) TX (M) FM (M)  SBL (R5&R6 - PRE-SEEN) & (M)	28	29	30	

# December 2024

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
							1
Exam week	2 <b>AA, AAA</b>	3 <b>TX(CYP), SBL</b>	4 <b>PM, APM, ATX (CYP)</b>	5 <b>FR, SBR (INT)</b>	6 <b>FM, LW(CYP), AFM</b>	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24 <b>PUBLIC HOLIDAY</b>	25 <b>PUBLIC HOLIDAY</b>	26 <b>PUBLIC HOLIDAY</b>	27	28	29
	30	31					



<https://globaltraining.unic.ac.cy/>



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