#### Aim:

Wherever and whenever two or more people come together, there is potential for conflict. Misunderstandings, emotional overreactions, diverging interests, and hidden expectations are part of human nature. This is an inevitable fact of life which cannot always be avoided. The question is how to deal with it effectively and constructively. The key is Emotional Intelligence. Whether you are managing your subordinates, colleagues or superiors, or whether you are dealing with clients, suppliers or your own family, if you can establish a connection with the people across the table, you have a much better chance to achieve the best results for you and your organization.

This EQ based seminar will enable you to better understand and handle conflict situations, both at work and at home. You will learn how to effectively manage conflict through assertive communication, constructive feedback and other powerful conflict resolution techniques. Practical exercises will give you a better understanding of underlying causes and allow you to address the issue in the best possible way. Throughout the seminar you will learn and practice targeted strategies, essential EQ tools and techniques that will enable you, your team and your organization to manage conflict, improve communication and achieve better performance.

## Who should attend the seminar:

The seminar is designed for business leaders, owners, managers, supervisors, team leaders, HR specialists, recruitment companies and freelance professionals who wish to improve their assertiveness, workplace communication, emotional intelligence and boost their conflict management skills and master the art of feedback.



# EQ at Workplace: Conflict Management, Resolution Strategies. Assertive Communication, The Art of Feedback





Dr. Inna Haas Psychologist,

**Life & Executive Coach** 

Inna is an experienced psychologist and coach, working with clients (individual and groups), from all over the world, incl. Ukraine, Russia, Germany, UK, Switzerland, Canada, Cyprus etc.

She has a Ph.D. in Organizational Psychology from Kiev National University of Trade and Economics. Attended Sigmund Freud University in Vienna and successfully completed additional studies in NLP, Emotional Intelligence, In-Crisis Consulting, as well as Systemic Psychotherapy and Positive Psychology.

She is a member of the European Association of Work and Organizational Psychology. Author of numerous articles in scientific magazines, and speaker at international conferences, incl. the EAWOP European Psychology Congress in Turin, Italy. She has also graduated from the College of Executive Coaching in California as fully qualified Life & Executive Coach. Accredited and certified by the International Coaching Federation (ICF).

# **Contact Us:**

<u>Seminars@globaltraining.org</u> 77778030 22841795



**Ground Based (Limassol): €180** 



### **SEMINAR PROGRAMME**



# EQ at Workplace: Conflict Management, Resolution Strategies Assertive Communication. The Art of Feedback

	Assertive Communication. The Art of Feedback		
Time	Duration	Description	
9:00 – 11:00	2:00	MODULE 1: Conflict Management and Practical Resolution Strategies:  What is Conflict Management and Why is it Important?  Psychological Benefits of Conflict Resolution  Areas of Conflict. Conflict Resolution Model  How to deal with Conflict - 5 Approaches  Conflict Intelligence and Conflict Management Styles  Proven and Effective Conflict Resolution Strategies  Practical Tools for Resolving Conflicts at Work  Best Practice & Case Studies  Individual / Group Exercises	
11:00 – 11:15	0:15	Break	
11:15 – 13:00	1:45	MODULE 2: Assertive Communication:  Definition of Assertive Communication Assertive Styles and Skills It really works! Proven Benefits of Assertive Communication How to encourage Assertive Communication at Work Tools to measure Assertiveness. Practical Examples and Cases of Effective Assertiveness Group Exercise / Individual Practice	
13:00 – 13:45	0:45	Lunch Break	
13:45 – 15:15	1:30	MODULE 3: Non-Violent Communication (NVC)  What is NVC - Definition and Components  Why NVC Works - Real-Life Examples  How to Train and Employ NVC Skills in Practice.  Group Exercises / Individual Practice	
15:15 – 15:30	0:15	Break	
15:30 – 17:00	1:30	MODULE 4: THE ART OF FEEDBACK  Critical vs Constructive Approach Giving Negative Feedback Positively: Real-Life Examples & CASE STUDY The Secret of Giving Positive Feedback Practical Tips for Giving Feedback at Work	
17:00 - 17:15	0:15	FINAL COMMENTS AND CLOSING REMARKS  • Seminar Feedback  • Recommended Books, useful Podcasts and TED Talks	
		Take Home Message	

### **Certification:**

All participants will be awarded a certificate. Each hour of attendance will account for one unit of Continuing Professional Development (CPD) as required for members of most professional bodies.